



## **MEMBERSHIP TRANSFER APPLICATION INSTRUCTIONS**

### **APPLICATIONS INSTRUCTIONS:**

1. All membership transfers must include full transfer of member privileges during the Lease Period.
2. Applications are available on the Club website, [www.vanderbiltcountryclub.com](http://www.vanderbiltcountryclub.com).
3. The Member is to complete the entire "Member Information" section of the Membership Transfer Application and the Applicant/Tenant must complete the remainder of the Application, to include the required signatures. If any information on the Application is left blank, it may delay the process and result in a denied Application. **Applications should be returned to Barb Anderson, Director of Member Services, at least 30 days prior to the arrival date, along with the payment for the Membership Transfer Administrative Fee. Any Application received less than 30 days prior to the arrival date will result in an additional \$300 Rush Fee.**
4. The current Membership Transfer Administrative Fee is **\$600**. The Administrative Fee is non-refundable or transferable. The Administrative Fee is reviewed annually by the Vanderbilt Community Association, Inc./Vanderbilt Country Club ("Club") Board of Directors as part of the annual Budget. All pricing and terms are subject to change at any time. Subsequently, if a change in the Administrative Fee is approved by the Board of Directors, the Club will communicate this change to the Member to request that the price difference be paid prior to the arrival date in order for privileges to become active.
5. The Membership Transfer Administrative Fee must be paid from a United States bank by personal check, money order, or traveler's check, and made payable to "Vanderbilt Country Club".

### **ADMINISTRATIVE PROCESSING:**

1. Barb Anderson, Director of Member Services, will email the Owner and Tenant once the completed Membership Transfer Application and payment of the current Membership Transfer Administrative Fee have been processed.
2. All Tenants who have not attended a New Tenant Orientation will be required to do so. Please contact Barb Anderson by phone at (239) 384-5010 or by email at [barbaraa@vccnaples.com](mailto:barbaraa@vccnaples.com) to schedule an Orientation. Walk-Ins for the New Tenant Orientation cannot be accommodated.
3. Every Tenant will be assigned a Club account. All Club accounts are due and payable when the monthly billing statement is rendered. Statements must be paid from a United States Bank by personal check, money order, or traveler's check, and made payable to "Vanderbilt Country Club". Checks from non-United States Banks and cash are not accepted. If the Club account remains unpaid after 30-days from the statement date, interest on the past due balance will be charged. Should any account balance remain unpaid after 30 days from the end of the lease period, the full balance, along with a \$25 Administrative Fee, will be charged. The equivalent balance will become the responsibility of the transferring Member.
4. All food and beverage costs incurred by the Tenant will be credited to the Owner's Annual Food & Beverage Minimum requirement.
5. Please refer to the Club's Rules and Regulations on the Club's website, [www.vanderbiltcountryclub.com](http://www.vanderbiltcountryclub.com), for more information.



### **MEMBERSHIP TRANSFER APPLICATION FOR TENANTS**

*All membership transfers must include a full transfer of Club privileges during the lease period.*

**MEMBERSHIP TRANSFER ADMINISTRATIVE FEE: \$600**

**RUSH FEE:** Additional \$300 For Membership Transfer Applications received less than 30 days prior to the rental period.

**LEASE PERIOD:** (Minimum of 30 days/Maximum of 1 year) From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

**MEMBER INFORMATION:** (To be completed by the Vanderbilt Country Club Property Owner)

Name: \_\_\_\_\_

Vanderbilt Address: \_\_\_\_\_ Unit #: \_\_\_\_\_ Naples, FL 34120

Email Address: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

*As the Member, I am responsible for any Tenant charges the Club is unable to collect, and any damages caused by the Tenant to Club property. I further understand the lease may not be for less than 30 consecutive days (except during the month of February), more than 12 consecutive months, or more than four times per year. I understand Members leasing their home may not be in residence during the lease period.*

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**LEASING AGENT** (if applicable):

Agent's Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

**APPLICANT/TENANT INFORMATION:** *Only two persons, plus any unmarried children under the age of 23, may be afforded membership privileges. (If there is more than one couple residing in the Vanderbilt Address during the Lease Period, only one couple may be afforded the membership privileges.)*

**Tenant #1:** \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Tenant #2:** \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name of Qualified Children: \_\_\_\_\_

Other Occupants Staying For 30 Days or More During Lease Period: \_\_\_\_\_

*I understand that Guests of Tenants do not have membership privileges and must be accompanied at all times by Tenant #1 and/or Tenant #2 listed above when using the Club amenities.*

**Tenant #1 Initials:** \_\_\_\_\_ **Tenant #2 Initials:** \_\_\_\_\_

Have you leased at Vanderbilt Country Club previously? \_\_\_\_ Yes \_\_\_\_ No

If "Yes," please list the Unit address previously leased: \_\_\_\_\_

**Tenant #1 and Tenant #2 must email a separate headshot to Barb Anderson, Director of Member Services, to [barbaraa@vccnaples.com](mailto:barbaraa@vccnaples.com) to activate the membership.**

**TENANT CERTIFICATION:** Applicant hereby certifies they will reside for the entire Lease Period at the above-described Vanderbilt Address for not less than 30 days (except during the month of February) or more than 12 consecutive months. Applicant acknowledges they have read and understand the Vanderbilt Community Association, Inc./Vanderbilt Country Club ("Club") Rules and Regulations and are bound by the terms and conditions thereof, and as may be amended from time to time by the Club. Applicant will pay all Club charges upon receipt of the monthly statement.

**TENANT HOLD HARMLESS AGREEMENT:** Applicant hereby acknowledges that use of the Vanderbilt Community Association, Inc./Vanderbilt Country Club ("Club") Facilities and any privilege or service incident to membership is undertaken with knowledge of possible risk of injury. Applicant hereby accepts any and all risk of injury to Applicant or any guest or family member of Applicant sustained while using the Club Facilities or involved in any event or activity incident to membership in the Club. Applicant agrees to release, indemnify and hold harmless the Club and its successors and assigns, their affiliates, partners, directors, governors, officers, employees, representatives and agents (collectively, the "Released Parties") from any and all loss, cost, claim, injury, damage or liability sustained or incurred by him or her, arising from or related to Applicant's membership and use of the Club Facilities. Applicant shall have, owe and perform the same obligation to the Released Parties in respect to any such loss, cost, claim, injury, damage or liability sustained or incurred by any guest or family member of the Applicant. In the event any claim brought against the Released Parties by Applicant or any guest or family member of Applicant arising from or related to Applicant's Membership of the use of the Club Facilities by Applicant, his or her family members or guests, Applicant shall be responsible for payment of reasonable attorneys' fees and costs incurred by the Released Parties in defending such an action.

**TENANT MEDIA CONSENT, RELEASE AND AUTHORIZATION:** Applicant understands and agrees to be photographed at Vanderbilt Community Association, Inc./Vanderbilt Country Club ("Club") events and/or staged photo shoots Applicant attends, and agree to allow any photo, video, or film related to the applicable event to be used by the Club, or their respective representatives, agents or employees for any purpose whatsoever including, but not limited to, the use of any printed matter or visual/audio depiction of any medium in conjunction therewith and including, but not limited to, videotape, posters, point of purchase, free standing inserts, direct mail, newsletters, film, packaging usage, billboards, brochures, counter cards and other special usage including the right to change or distort or alter by any manner or technological manipulation either currently in use or developed in the future in order to create a new image and/or voice. Applicant hereby waives any right to inspect or approve the finished photograph or advertising copy or printed matter that may be used in conjunction therewith or to the eventual use that it might be applied. This Consent, Release and Authorization shall be governed by the laws of the State of Florida.

Applicant releases the Club and its respective agents, licensees, nominees, parents, subsidiaries, affiliates, representatives, successors and assigns and all others (including print, electronic, digital, and any other advertising media, as applicable) acting with the permission of the Club from any and all liability arising out of or relating to such use or arising out of or relating to any blurring, distortion, alteration, optical illusion or use in composite form that may occur or be produced in the taking of said photograph or in any processing tending toward the completion of the finished work or any advertisement of which it is a part.

**Applicant has read the foregoing Tenant Certification, Tenant Hold Harmless Agreement, and Tenant Media Consent, Release and Authorization before affixing their signature(s) below and fully understands the contents thereof and agrees to be bound by the terms set forth above.**

Tenant #1 Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Tenant #2 Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_